

## EDUCATION AGENT APPLICATION FORM

### Company Details & Background:

Company Name:
Trading Name:
Business Registration No:
Business Address:
Contact No.:
Emails:
Website.:

### Business Activities:


### Directors & Employees Details

*Please provide an overview of the key personnel within your company:*

### Contact Person Details:

Name:
Position:
Contact number:
Email:

Qualifications & previous experience:

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Are you an authorized agent/member of an agent's association? YES ☐ | NO ☐

Membership of education agent professional bodies:


Please list any other Institute/TAFE/ University you have represented or currently represent in Australia or another country.


Please outline the support services you will be offer to the students.

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### Description of Potential Market

From which geographical area will your potential market come? Please describe any strengths you have in these regions to justify your choice.


Please describe the characteristics of your potential market (age, income, educational background, university networks, etc.) Please use separate sheets, if necessary.


Which subject areas do you believe would be of interest to prospective students in your region or area? Why?


What is the most suitable time of the year to conduct a marketing trip to your region or a visit to your office to recruit students?


### Understanding of and Complying with ESOS Requirements

Are you prepared to regularly monitor The Australian Government Department of Home Affairs website (<https://immi.homeaffairs.gov.au/>) YES ☐ | NO ☐

Are you prepared to regularly monitor The Australian Government Department of Education, Skills and Employment website (<https://internationaleducation.gov.au/>) YES ☐ | NO ☐

Do you understand that students coming to Australia on a student visa must have a primary purpose of studying and must study full time? YES ☐ | NO ☐

Do you understand that you must not make any guarantees about achieving residential status in Australia, but that you can refer students to the Home Affairs website referred to above? YES ☐ | NO ☐

Are you prepared to comply with all requirements of the Institute about advertising and course material, application procedures and providing information to students? YES ☐ | NO ☐

Are you prepared only to use material supplied by Australian Institute of Tertiary Education to describe the organization and its courses? YES ☐ | NO ☐

## References

*Please list the name and contact details of the three referees.*

Educational Institution: \_\_\_\_\_ Position: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Educational Institution: \_\_\_\_\_ Position: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Educational Institution: \_\_\_\_\_ Position: \_\_\_\_\_

Contact: \_\_\_\_\_ Email: \_\_\_\_\_

## Declaration

I declare that I have read and understood the extract from the ESOS requirements and that the answers and details provided in this application are true and accurate to the best of my knowledge, and I authorize to approach referees to collect any information or details as the college may require.

Are you prepared to enter into an Agreement with Australian Institute of Tertiary Education in accordance with international education agent agreement? YES ☐ | NO ☐

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_